



**National Society of
Professional Engineers®**

Twenty-First Annual

Federal Engineer of the Year Award

*Sponsored by
Professional Engineers in Government
a Practice Division of the
National Society of Professional Engineers
1420 King Street, Alexandria, VA 22314
703-684-2884 / 703-836-4875 Fax
www.nspe.org / ecostello@nspe.org
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Eligibility

All federal agencies employing at least 50 engineers worldwide are eligible to compete. Individual agency nominees must be presently engaged in the practice of engineering as an employee of the federal government in either managerial or technical positions. Only licensed professional engineers (P.E. or E.I.T.) are eligible for nomination to the Top Ten Finalists, and therefore Federal Engineer of the Year. However, non-licensed engineers are eligible to participate in the awards ceremony if they are chosen as Engineer of the Year within their agencies. Engineers who will have retired within 12 months of the ceremony are eligible for nomination.

Nomination Process

All nominations must be typed, an original and six copies submitted on the official form. Nominations must be submitted to NSPE by December 6, 1999.

Cabinet-level departments with major subordinate commands or agencies may submit one overall nomination or subordinate agencies may submit nominations individually provided they qualify under the prescribed eligibility. If subordinate agencies compete individually, **all nominations must be processed through the appropriate incentive awards office** of the major cabinet-level department and the major department may not enter a separate nomination for the department. However, agencies and commands may also submit a military and a civilian nominee. If the department wishes to enter a single nominee from among the candidates from subordinate agencies, the department is responsible for the selection of its departmental nominee.

Selection Process

The Federal Engineer of the Year will be selected by a panel of judges established by the NSPE Professional Engineers in Government, using the following criteria:

Education	10 points
Continuing Education	10 points
Professional/Technical Society Activities	10 points
NSPE Membership	5 Points
Awards or Honors	10 points
Civic and Humanitarian Activities	15 points
Engineering Achievements	<u>40 points</u>
Total	100 points

The judges will first select ten finalists for the Top Ten. The Federal Engineer of the Year will be selected from that group.

Winner Recognition

An awards ceremony will be held during National Engineers' Week at a luncheon on February 24, 2000 in Arlington, VA.

Each agency has the opportunity to purchase a plaque naming its recipient as the Engineer of the Year for that agency. The Top Ten finalists will receive special recognition, and the Federal Engineer of the Year will be presented with a gold medallion. Each agency is responsible for purchasing and presenting the agency plaque.

The Federal Engineer of the Year will be recognized at the July NSPE Annual Convention and is encouraged to present a paper in his or her area of expertise.

Agency Responsibilities

Agencies are required to designate a point-of-contact (POC) through which the program will be coordinated with NSPE. Agency POCs are responsible for the following:

1. Publicizing the program throughout the agency and encouraging participation by all branches and field offices;
2. Assuring that all nominees have been provided FEYA eligibility rules, nomination process and selection process criteria.
3. Completing the nomination form and sending it with six copies to NSPE. Each form must be filled out completely, indicating on each page and attachments the agency name. ***The nominee's name and gender must not be mentioned on any supporting materials;***
4. For those candidates chosen for the Top Ten, preparing a non-technical statement of 100 words or less and providing a 5" x 7" photograph of the recipient suitable for publication by January 8;
5. Coordinating agency attendance and ticket purchases for the awards ceremony as substantial representation from participating agencies is essential to the success of the program. (Ticket prices will be determined in December);
6. Coordinating with NSPE for presenter attendance and plaque presentation at the ceremony; and
7. Publicizing nominee as agency winner.

Agencies are responsible for transportation and housing, enabling nominees to attend the awards ceremony.

Key Dates

Nominations due to NSPE	December 6, 1999
Notify agency and nominees of Top Ten finalists.	December 23, 1999
Top Ten materials due to NSPE	January 8, 2000
Guest lists submitted and tickets purchased by	February 10, 2000
Awards luncheon	February 24, 2000

This page to be removed by NSPE prior to judging.

Please TYPE.

Nominator Information:

Nominator: _____ Title: _____

Address: _____

Daytime phone: _____ Fax number: _____

Will the nominator also serve as the presenter at the awards reception? Yes: _____ No: _____

If no, name of presenter: _____

Candidate Information

Name of candidate: _____

Department, command, agency, and installation name: _____

Work address: _____

Home address: _____

Daytime phone number: _____ Fax number: _____

NSPE affiliation? Membership #: _____ State: _____ Chapter Name: _____

For publicity purposes, list the names and addresses of two or more publications in the nominee's hometown: _____

Please return the original and SIX copies no later than December 6, 1999, to your agency Awards/Incentives Officer.

Name of Department/Command
Name of Agency/Installation

Please type

Candidate Information

Job title: _____
Name of work location: _____
Number of engineers employed by *entire* agency/command: _____ At this location: _____

Registration

Classification (P.E., E.I.T.) _____ State: _____ Registration #: _____

Educational and Collegiate Achievements

a) Academic degrees: *(State date, major, institutions, and identify engineering degrees accredited by ECPD or ABET.)*

b) Honor societies: *(State society and office(s) held.)*

Continuing Education During the Last Three Years (1996-99)

a) College credit courses, excluding degrees mentioned above: *(State course and date.)*

b) Short courses and seminars: *(State course and date.)*

c) Papers published: *(State article, journal and date.)*

Name of Department/Command
Name of Agency/Installation

Engineering Achievements

Submit a nontechnical statement of 200 words or less (please submit a separate sheet double-spaced) supporting the candidate's nomination. Facts presented should include engineering achievements in design,

research, development, or management during the last three years. Please define all acronyms and technical terms. To insure anonymity in the judging process, please do not mention candidate's name in the statement.

Professional/Technical Society Activities

a) Membership in:

b) Offices held and/or committee assignments: *(State office or committee, responsibility, dates)*

Awards and Honors

(State title and date)

Civic and Humanitarian Activities

List name of organization, offices held and a brief summary of activities:

2000 Federal Engineer of the Year Award

Honor your agency/command 2000 Engineer of the Year with the handsome FEYA shadowbox plaque. The plaque is a deep-etch copper plate with a black pebbled background, naming your national candidate as the Federal Engineer of the Year for your agency/command. The plaque is mounted in 8"x8" floating shadowbox frame of fine American walnut with a rich red velveteen background.

Any agency wishing to purchase the official NSPE Engineer of the Year Award plaque for their recipients may do so using the order form below. All purchases will be made directly through the vendor, Metal Decor, and will be shipped to NSPE. It will be the agency's responsibility to bring the plaque to the luncheon for presentation at the awards ceremony. Only the official NSPE plaque will be allowed to be presented at the ceremony.

Order Form

Plaques are \$52.25. There will be an additional shipping charge of \$6.70, for a total cost of \$58.95.

Payment Information:

Federal tax identification #: _____

ENCLOSED: ☐ Check ☐ Credit Card

Check/money order for \$ _____ Purchase order: P.O.# _____

Charge payment to: _____ VISA _____ MasterCard

Card number: _____ Expiration date: _____

Print name on card: _____

Signature of cardholder: _____

P.O. Contact: _____

Address: _____

Phone #: _____

Ship to: **Elaine Costello, Program Manager**
Federal Engineer of the Year Award
1420 King Street
Alexandria, VA 22314
703-684-2884

Plaque Information:

Print name **exactly** as it should appear on the plaque _____

(Include P.E., E.I.T., Ph.D., ect.)

Print name of agency/command _____

(Agency/command name cannot exceed 40 characters in length, including spaces. Please do not use acronyms or work location names.)

Mail this form with payment to:

Metal Decor
Attn: Linda Daugherty
Post Office Box 19542
Springfield, IL 62794
217-523-4565 / 217-753-3068 Fax

Orders must be placed by December 29, 1999, to arrive in time for the ceremony.